

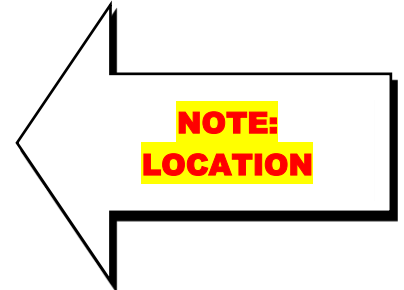


ORANGE COUNTY DEVELOPMENT BOARD
1300 S. GRAND AVENUE, BLDG. B, 3RD FLOOR
SANTA ANA, CA 92705-4407
PHONE: (714) 480-6500

Orange County Development Board

April 24, 2019
8:30 A.M.

Orange County Development Board /
County Operations Center
1300 S. Grand Ave.
Building B – Conference Room A/ B
Santa Ana, CA 92705
714-480-6500



AGENDA

The agenda contains a description of each item to be considered. No action will be taken on items not appearing in this agenda.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD MEMBER ROLL CALL

PUBLIC COMMENTS:

Members of the public may address the Orange County Development Board (OCDB) on items listed within this agenda or matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the OCDB (3 minutes max).

- | | |
|---|---------------------|
| 1. SUMMARY ACTION MINUTES | INFORMATION |
| The Summary Action Minutes of the January 30, 2019, Orange County Development Board meeting will be provided. | |
| 2. THE FUTURE OF WORK HAS ARRIVED: WHAT DOES THAT MEAN FOR OUR YOUTH DEVELOPMENT PROGRAMS | PRESENTATION |
| A presentation will be provided by Amy Kaufman. | |
| 3. REGIONAL AND LOCAL TRAINING POLICIES | ACTION |
| Regional and Local Training Policies will be presented for review and approval. | |
| 4. OCDB BYLAW AMENDMENTS | ACTION |
| OCDB Bylaw modifications will be presented for review and approval. To be submitted to the BOS for approval. | |

- 5. SUBSEQUENT DESIGNATION & LOCAL BOARD RECERTIFICATION** **ACTION**
Staff will provide information on the Subsequent Designation and Local Board Recertification for Program Year 2019-21 for review and approval.
- 6. WIOA PARTNER MEMORANDUM OF UNDERSTANDINGS** **ACTION**
Staff will provide information on the WIOA Partner Memorandum of Understandings for review and approval.
- 7. GRANTS UPDATE** **INFORMATION**
Staff will provide information on recent grant activity.
- 8. 2019 CENTRAL ORANGE COUNTY JOB FAIR UPDATE** **INFORMATION**
Staff will recap on the 2019 Central Orange County Job Fair.
- 9. BOARD MEMBER APPOINTMENT UPDATE** **INFORMATION**
Staff will provide an update on the board member appointment process.
- 10. CHAIR AND DIRECTOR'S REPORT** **INFORMATION**
The Chair and Director will provide an update on workforce-related activities.

11. ADJOURNMENT

This agenda contains a brief description of each item to be considered. Except as provided by law, no action shall be taken on any item not appearing in the agenda. To speak on an item, complete a Speaker Request Form(s) identifying the item(s) and deposit it in the box on the Chairman's desk. To speak on a matter not appearing in the agenda, but under the jurisdiction of the Orange County Development Board, you may do so during Public Comments. Speaker request forms must be deposited prior to the beginning of the meeting, the reading of the individual agenda items and/or the beginning of Public Comments. When addressing the Development Board, it is requested that you state your name for the record. Address the Board as a whole through the Chair. Comments to individual Members or staff are not permitted. Speakers are limited to three (3) minutes.

Materials/handouts can be requested up to 72 hours in advance of OCDB meetings by visiting the Orange County Development Board Administrative Office located at 1300 S. Grand Avenue, Building B, Santa Ana, CA 92701 8:00 am - 5:00 pm, Monday-Friday or at www.ocboard.org.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD/TTY users, please call the California Relay Service (800) 735-2922 or 711. If you need special assistance to participate in this program, please contact 714-480-6500 at least 72 hours prior to the event to allow reasonable arrangements to be made to ensure program accessibility.

Item #1 – INFORMATION

Orange County Development Board
Special Meeting

January 30, 2019

8:30 AM

Orange County Development Board
1300 S. Grand Ave.
Building A – Conference Room B
Santa Ana, CA 92705
714-480-6500

SUMMARY ACTION MINUTES

BOARD MEMBER ROLL CALL:

Present: Bob Bunyan, Tod Burnett, Rob Claudio, Alireza Jazayeri, Kevin Landry, Trung Le, Doug Mangione, Barbara Mason, Gary Matkin, Mike Ruane, and Tom Tassinari.

Absent: Janelle Cranch, Lauray Holland-Leis, John Luker, Ernesto Medrano and Tod Sword.

PUBLIC COMMENTS:

(None)

1. **SUMMARY ACTION MINUTES** **INFORMATION**
The Summary Action Minutes of the December 5, 2018 Orange County Development Board meeting were provided.
2. **OCDB BOARD MEMBER ROLES & RESPONSIBILITIES / 2019 INITIATIVES** **INFORMATION**
Information on the roles and responsibilities of the OC Development Board members and the 2019 initiatives were provided.
3. **ORANGE COUNTY REGIONAL PLAN OVERVIEW** **INFORMATION**
An overview of the Orange County Regional Plan was provided.
4. **OC REGIONAL AND UNIFIED LOCAL PLAN PROGRAM YEARS 2017-2021 TWO-YEAR MODIFICATIONS** **ACTION**
Staff provided information on the two-year modifications for the OC Regional and Unified Local Plan for Program Years 2017-2021.
APPROVED AS RECOMMENDED

5. **FY 2019-20 WIOA YOUNG ADULT SERVICES PROGRAM** **ACTION**
The FY 2019-20 Young Adult Services Funding / Performance Goals were presented for review and approval.
APPROVED AS RECOMMENDED

6. **2019 SYSTEM STRATEGIC INITIATIVES** **INFORMATION**
Service providers provided information on the 2019 strategic initiatives.

7. **CHAIR AND DIRECTOR'S REPORT** **INFORMATION**
The Chair and Director provided and update on workforce related activities.

Item #3 – ACTION

REGIONAL AND LOCAL TRAINING POLICIES Recommendation Summary

Approved by the Service Delivery & Performance Committee on April 11, 2019.

BACKGROUND:

WIOA Title I programs are required to meet applicable local, state, and federal requirements. The County of Orange is responsible for providing direct oversight of all WIOA services, implementing new policies, and as required, updating instituted policies in order to ensure continuous improvement and alignment with mandated guidance from WIOA law; Federal Register - Code of Federal Regulations (CFR); Department of Labor (DOL); and Employment Development Department (EDD).

Policies are intended to provide principles of guidance, systems of conduct, and support to the regional and local plans of a governing body. As part of the Regional Plan implementation, the County of Orange is aligning strategic, objective, explicable and actionable planning policies across the Orange County region to support more unified approaches for serving individuals with employable barriers. Implementation of these regional policies could enable a participant to receive the same level of service at any One-Stop Center located throughout Orange County—including Anaheim and Santa Ana, without a barrier.

Presented for review are new regional and local policies, as well as revised policies that will comply with current local, state, and federal requirements.

RECOMMENDATION(S):

1. Approve the proposed regional and local policies #1 – 12 listed below.
2. Allow staff to make non-substantive changes as required.

ATTACHMENTS:

1. Regional Supportive Services Draft Policy
2. Regional Rapid Response Draft Policy
3. Regional Priority of Services Draft Policy
4. Regional Training Services Draft Policy
5. Regional Work Experience Draft Policy
6. Regional Incentives Draft Policy
7. Registration, Intake and Eligibility Draft Policy
8. Local Financial Literacy Draft Policy
9. Local Follow-up Services Draft Policy
10. Local Conflict of Interest Draft Policy
11. Local WIOA Training Expenditure Requirement Draft Policy
12. Local CalJOBS Document Imaging and Scanning Draft Policy

Item #4 – ACTION

OCDB BYLAW MODIFICATIONS Recommendation Summary

BACKGROUND:

The OCDB Bylaws serve as the governing document that identifies how the Orange County Development Board conducts its affairs, the duties of directors and the responsibilities of its officers and committees. The existing Bylaws do not include the full scope of the regional activities and the authority of the Board. The purpose of the proposed modification shall address the following:

- Establish the Board as the “Orange County Workforce Development Board” (OCWDB)
- Define the purpose of the OCWDB
- Define the duties of the OCWDB and its respective members
- Define Board “Membership”
- Establish four standing committees (Executive, Youth, One-Stop Oversight and Business Services) and dissolve the previous committees.
- Define “Oversight and Staffing Support”

RECOMMENDATIONS:

1. Approve modification of the Bylaws and request approval by County Counsel and the Board of Supervisors.
2. Authorize staff to make changes to the Bylaws as directed by County Counsel and Board of Supervisors.

ATTACHMENT(S):

Revised OCWDB Bylaws

Item #5 – ACTION

**SUBSEQUENT DESIGNATION &
LOCAL BOARD RECERTIFICATION
Recommendation Summary**

BACKGROUND:

WIOA provides criteria for the subsequent designation of Local Areas and recertification of Local Boards. It requires the Governor to certify one Local Board for each Local Area in the state once every two years. In order to be recertified, the Local Board must meet the WIOA membership requirements, met or exceeded performance accountability measures and achieved sustained fiscal integrity.

Subsequent Designation and Recertification of Local Workforce Development Boards will be effective July 1, 2019, for a two-year period, ending June 30, 2021.

RECOMMENDATIONS:

1. Board members who wish to resign submit letters of resignation to the BOS on or before April 30, 2019.
2. Board members who desire to stay on the board submit applications for re-appointment to the BOS on or before April 30, 2019.
3. Authorize staff to prepare and submit the Subsequent Designation & Local Board Recertification application to the Board of Supervisors and final submission to the State Employment Development Department.

ATTACHMENT(S):

1. EDD Draft Directive Subsequent Designation and Local Board Recertification
2. Existing Local Area Application for Subsequent Local Area Designation and Local Board Recertification Program Year 2019-21
3. Application for County of Orange Board, Commission or Committee

Item #6 – ACTION

**WIOA PARTNER MEMORANDUM OF UNDERSTANDINGS
Recommendation Summary**

BACKGROUND:

In order to establish a high-quality America's Job Center of California (AJCC) delivery system and enhance collaboration among partner programs, WIOA requires Local Boards to develop MOUs with all AJCC required partners within their Local Workforce Development Area (Local Area). The MOU will serve as a functional tool as well as visionary plan for how the Local Board and AJCC partners will work together to create a unified service delivery system that best meets the needs of their shared customers. In addition, the local board must establish and Infrastructure funding agreement that identifies the shared costs and other system costs.

In accordance with WIOA and directives established by EDD, all MOU agreements are required to contain assurances that the MOU will be reviewed and updated every three years with an annual review and update of the Infrastructure Funding Agreements (IFA).

RECOMMENDATIONS:

1. Authorize staff prepare and submit the MOU agreements, Infrastructure Funding Agreement and Other Shared System Costs Budget to County Counsel for review.
2. Authorize staff to make changes to the MOU agreements, Infrastructure Funding Agreement and Other Shared System Costs Budget as directed by County Counsel.
3. Authorize staff to prepare and submit the MOU agreements, Infrastructure Funding Agreement and Other Shared System Costs Budget to the Board of Supervisors and final submission to the State Employment Development Department.

ATTACHMENT(S):

1. EDD Draft Directive WIOA Memorandums of Understanding
2. WIOA AJCC Required Partners
3. Workforce Innovation and Opportunity Act Sample Infrastructure Funding Agreement and Other Shared System Costs Budget

Item #7 – INFORMATION GRANTS UPDATE

Current and Recently Completed Grants

Grant Name	Funder	Fiscal Agent	Description	OCDB Role	Targeted Customer(s)	Total Grant	Begin Date	End Date	Current Status	Match	Subrecipient(s)
Prison to Employment Initiative Planning (P2E)	CA Workforce Development Board/EDD	County of Orange	Collaborative development of regional partnerships and plans to serve the formerly incarcerated and other justice involved	Administrator / Regional Planning Lead	Formerly incarcerated and other justice involved individuals	\$ 142,500	10/01/18	03/31/20	In Progress	0%	Santa Ana WDB/ Anaheim WDB
VEAP 17-18	CA Workforce Development Board/EDD	County of Orange	Coordinated Veterans services delivery in OC	Administrator / One-Stop Center System	One-Stop Center customers and Veterans	\$ 500,000	04/01/18	03/31/20	In Progress	100%	KRA Corporation, Managed Career Solutions
Regional Plan Implementation Grant	CA Workforce Development Board/EDD	County of Orange	Funding to support regional plan implementation priority goals and sector focused work	Administrator / Regional Planning Lead / One-Stop Center System	Orange County Regional Planning Unit – Regional Workforce System	\$ 400,000	01/01/18	06/30/19	In Progress	0%	Anaheim WDB, Santa WDB, Regional Organizer
National Dislocated Worker Grant - 2017 Wildfires	Employment Development Department	County of Orange	Clean-up and recovery of areas affected by 2017 Wildfires	Administrator / One-Stop Center System	Long-term unemployed young adults	\$ 1,000,000	10/01/17	12/31/18	Completed	0%	Orange County Conservation Corps
Regional Training Coordinator-2 (RTC 2)	CA Workforce Development Board/EDD	County of Orange	Deepen the regional coalition and workforce development partnership building	Administrator / Regional Planning Lead / One-Stop Center System	Orange County Regional Planning Unit – Regional Workforce System	\$ 200,000	06/30/17	03/31/19	completed	0%	Santa Ana WDB
Regional Capacity Building RII-2	CA Workforce Development Board/EDD	County of Orange	Incentivize regional capacity building and infrastructure development in support of WIOA	Administrator / Regional Planning Lead / One-Stop Center System	Orange County Regional Planning Unit – Regional Workforce System	\$ 350,000	06/30/17	03/31/19	Completed	0%	Santa Ana WDB/ Anaheim WDB
English Language Learner Navigator Pilot	CA Workforce Development Board/EDD	County of Orange	Placing English language learner navigators within the OC One-Stop Centers	Administrator / One-Stop Center System	English language learners and immigrants	\$ 500,000	06/01/17	03/31/19	Completed	0%	OCAPICA
Regional Organizers	CA Workforce Development Board/EDD	County of Orange	Industry engagement, system alignment and collaboration across the workforce development system.	Administrator / Regional Planning Lead / One-Stop Center System	Orange County Regional Planning Unit – Regional Workforce System	\$ 85,714	03/01/17	03/31/19	Completed	0%	Regional Organizer
Second Chance Grants - LEAP 2	Department of Labor	County of Orange	Job centers inside correctional facilities serving prisoners	Administrator / One-Stop Center System	Incarcerated Individuals Preparing for Release	\$ 500,000	07/01/16	12/31/18	Completed	0%	Working Wardrobes
TOTAL						\$ 3,678,214					

Grants Under Consideration / Applications in Progress or Submitted

Grant Name	Funder	Fiscal Agent	Description	OCDB Role	Targeted Customer(s)	Total Grant	Begin Date	End Date	Current Status	Match	Subrecipient(s)
ELL Co-Enrollment Pilot Program - February 2019	CA Workforce Development Board/EDD	County of Orange	Placing English language learner navigators within the OC One-Stop Centers	Administrator / One-Stop Center System	English language learners and immigrants	\$ 300,000	06/01/19	12/31/20	Application submitted	100%	OCAPICA
Prison to Employment Initiative (P2E)	CA Workforce Development Board/EDD	Santa Ana WDB	Collaborative development of regional partnerships and plans to serve the formerly incarcerated and other justice involved	Administrator / Regional Planning Lead	Formerly incarcerated and other justice involved individuals	\$ 4,400,000	05/01/19	2021	Application submitted	0%	TBD
Summer Training and Employment Program for Students (STEPS)	California Department of Rehabilitation	County of Orange	Provide job preparation and work experience to students with disabilities.	Administrator / One-Stop Center System	Students with disabilities	\$ 250,000	03/07/19	06/30/20	Turned down funding due to additional requirements from State	0%	Goodwill of Orange County

Item #8 – INFORMATION

2019 CENTRAL ORANGE COUNTY JOB FAIR UPDATE

BACKGROUND:

The 2019 Central Orange County Job Fair took place on Wednesday, April 3rd at the Freedom Hall at Mile Square Park.

Over 230 job seekers attending the Fair with 59 employers present.