



ORANGE COUNTY DEVELOPMENT BOARD
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Orange County Development Board
SPECIAL MEETING

April 17, 2018

8:30 A.M.

Orange County Development Board

1300 S. Grand Ave.

Building B - Conference Room A/B

Santa Ana, CA 92705

714-480-6500

AGENDA

**NOTE: LOCATION
& STARTING TIME**

The agenda contains a description of each item to be considered. No action will be taken on items not appearing in this agenda.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD MEMBER ROLL CALL

PUBLIC COMMENTS:

Members of the public may address the Orange County Development Board (OCDB) on items listed within this agenda so long as the subject matter is within the jurisdiction of the OCDB (3 minutes max).

**1. WIOA TITLE I CAREER SERVICES & ONE-STOP OPERATOR INFORMATION
REQUEST FOR PROPOSALS**

Status of the WIOA Title I Career Services & One-Stop Operator Request for Proposals will be provided.

ADJOURNMENT

This agenda contains a brief description of each item to be considered. Except as provided by law, no action shall be taken on any item not appearing in the agenda. To speak on an item, complete a Speaker Request Form(s) identifying the item(s) and deposit it in the designated box. To speak on a matter not appearing in the agenda, but under the jurisdiction of the Orange County Development Board, you may do so during Public Comments. Speaker request forms must be deposited prior to the beginning of the meeting, the reading of the individual agenda items and/or the beginning of Public Comments. When addressing the Development Board, it is requested that you state your name for the record. Address the

Board as a whole through the Chair. Comments to individual Members or staff are not permitted. Speakers are limited to three (3) minutes.

Materials/handouts can be requested up to 72 hours in advance of OCDB meetings by visiting the Orange County Development Board Administrative Office located at 1300 S. Grand Avenue, Building B, Santa Ana, CA 92701 8:00 am - 5:00 pm, Monday-Friday or at www.ocboard.org.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD/TTY users, please call the California Relay Service (800) 735-2922 or 711. If you need special assistance to participate in this program, please contact 714-480-6500 at least 72 hours prior to the event to allow reasonable arrangements to be made to ensure program accessibility.

Item #1 – INFORMATION

WIOA TITLE I CAREER SERVICES & ONE-STOP OPERATOR REQUEST FOR PROPOSALS

In early 2017, the County embarked on a new procurement cycle for One-Stop System Operator and Career Services, as required under the Workforce Innovation & Opportunity Act (WIOA). This effort included the development, release, and evaluation of a formal Request for Proposal (RFP). Throughout this time, staff has periodically updated the Orange County Development Board (OCDB) on the status of this effort. Below is a brief chronology and summary of activities, and a brief description of next steps.

Timeline

- *July 26, 2017.* The OCDB discussed the RFP structure and evaluation procedures.
- *October 25, 2017.* The OCDB discussed the status and framework of the RFP.
- *October 31, 2017.* The RFP was released through BidSync.
- *January 4, 2018.* Deadline for RFP responses.
 - Six (6) organizations responded to the RFP, five (5) were deemed responsive and one (1) non-responsive. In total, 22 responsive applications were submitted to three RFP Components. No responsive applications were submitted for *Part V: One Stop Operator*.
- *February 28, 2018.* The OCDB considered *Item #5 - WIOA One-Stop System Operator & Career Services RFP Evaluation Committee Report*, which included a recommended action to approve a list of eligible applicants. On a vote of 5-7 with one abstention, the OCDB voted to take no action on this item.
- *March 8, 2018.* The County received a formal RFP protest letter, which included concerns about the clarity and transparency of the application and corresponding procurement process.
 - Upon final review, OC Community Resources determined it to be in the County's best interest to cancel the solicitation, revise the RFP packet, and release a new solicitation.
- *April 10, 2018.* Consistent with the County's procurement rules and Section I.C.9.c. of the RFP, the County exercised its right at its sole discretion to cancel the RFP. Additionally, the County provided public notice on BidSync of its intent "to release a new solicitation in the near future" and encouraged all prior and prospective applicants to participate.

Next Steps

The County plans to release a new solicitation as soon as possible, but no later than the last week in April 2018. The goal is to have this new solicitation process completed in the fall 2018 with new contracts set to take effect January 1, 2019, or sooner. The County plans to return to the OCDB at its regularly scheduled meeting on April 25, 2018, to request authority to enter into contract negotiations with related providers beginning July 1, 2018, consistent with WIOA and the County's procurement rules.