

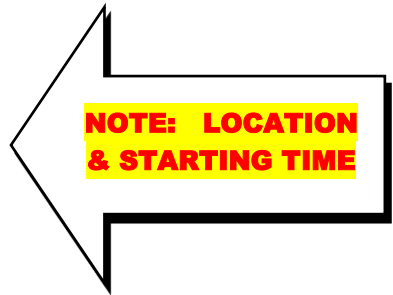


ORANGE COUNTY DEVELOPMENT BOARD
1300 S. GRAND AVENUE, BLDG. B, 3RD FLOOR
SANTA ANA, CA 92705-4407
PHONE: (714) 480-6500

Orange County Development Board
Service Delivery and Performance Committee

April 13, 2017
1:00 P.M.

Orange County One-Stop Center
Garden Grove Conference Room (2nd Floor)
7077 Oranewood Ave.
Garden Grove, CA 92841



AGENDA

CALL TO ORDER

The agenda contains a description of each item to be considered. No action will be taken on items not appearing in this agenda.

PUBLIC PARTICIPATION

Members of the public may address the Service Delivery and Performance Committee on items listed within this agenda so long as the subject matter is within the jurisdiction of the Committee.

- | | |
|---|--------------------|
| 1. MINUTES | ACTION |
| The minutes of the February 9, 2017 Service Delivery and Performance Committee meeting will be presented for review and approval. | |
| 2. WIOA PERFORMANCE REPORTS | INFORMATION |
| Staff will present the WIOA Performance Reports for all programs for the period ending February 2017. | |
| 3. PROGRAM FUNDING EXPENDITURE REPORTS | INFORMATION |
| Staff will present the Expenditure Reports for all programs for the period ending February 2017. | |
| 4. UPDATE ON THE ONE-STOP CENTER SYSTEM | INFORMATION |
| Staff will provide an update on the One-Stop Center System. | |

Item #1 – ACTION

**Minutes
Recommendation Summary
April 13, 2017**

**Orange County Development Board
Service Delivery & Performance Committee**

**February 9, 2017
1:00 P.M.
Orange County One-Stop Center
Garden Grove Conference Room (2nd Floor)
7077 Oranewood Ave.
Garden Grove, CA 92841**

MINUTES

Present:
Rob Claudio
Alireza Jazayeri
John Luker
Barbara Mason
Lauray Holland-Leis
Alan Woo

Guests:
Maryanne Rayos
Al Rodriguez
Mary Dang
Michelle Foster
Nina Reyes
Kimberly May
Doug Wooley
Kristina Meza
Albert Steve
David Baquerizo
John Gutierrez
DT Vaun
Esther Landin
Patricia Haro
Kenneth Kiesselbach
Remy Harris

CALL TO ORDER

Barbara Mason called the meeting to order at 1:04 p.m.

1. MINUTES

ACTION

The minutes of the April 14, 2016 Service Delivery and Performance Committee meeting were presented for review and approval.

Rob Claudio motioned to approve. Barbara Mason seconded. John Luker, Alireza Jazayeri and Lauray Holland-Leis abstained. Motion passed.

- 2. COMMITTEE SCOPE** **DISCUSSION**
Staff presented information on the Service Delivery & Performance Committee scope of responsibilities related to the One-Stop Center System and Youth/Young Adult Services.
- 3. OC REGIONAL AND UNIFIED LOCAL PLAN** **ACTION**
Staff presented the outline for a six month service alignment strategy for Program Year 2017-18.

John Luker motioned to approve. Rob Claudio seconded. Motion passed.
- 4. ANAHEIM / OC JOB FAIR** **ACTION**
Staff presented the framework for a MOU with the City of Anaheim, City of Santa Ana and OCDB/County of Orange for the annual Anaheim/OC Job Fair.

Lauray Holland-Leis motioned to approve. Alan Woo seconded. Motioned passed.
- 5. PERFORMANCE REPORTS** **INFORMATION**
Staff presented the Performance Reports for all programs for the period ending December 31, 2016.
- 6. PROGRAM FUNDING EXPENDITURE REPORTS** **INFORMATION**
Staff presented the Expenditure Reports for all programs for the period ending December 31, 2016.

The meeting adjourned at 2:51pm.

Item #2– INFORMATION

**WIOA PERFORMANCE REPORTS
Recommendation Summary
April 13, 2017**

BACKGROUND:

The Service Delivery & Performance Committee routinely reviews performance data to assess overall performance. Staff will present performance reports for programs as of February 28, 2017.

RECOMMENDATION(S):

Receive and File

ATTACHMENT(S):

WIOA Performance Report

Orange County Development Board
WIOA Adult and Dislocated Worker
Performance Report for PY 2016-17
As of February 28, 2017

ADULT

	NORTHERN REGION			SOUTHERN REGION			BUENA PARK SATELLITE			OCDB TOTAL		
	Actual	Contract Plan (as of 02/28/2017)	% Achieved	Actual	Contract Plan (as of 02/28/2017)	% Achieved	Actual	Contract Plan (as of 02/28/2017)	% Achieved	Actual	Contract Plan (as of 02/28/2017)	% Achieved
(Cumulative, 07/01/16 to 02/28/2017)												
Total Participants Registered	350			325			26			701		
Carried In	175			155			26			356		
New Registrants	175	174	100.57%	170	174	97.70%	--			345	348	99.14%
Exited	130	142	91.55%	150	124	120.97%	18	21	85.71%	298	287	103.83%

DISLOCATED WORKER

	NORTHERN REGION			SOUTHERN REGION			BUENA PARK SATELLITE			OCDB TOTAL		
	Actual	Contract Plan (as of 02/28/2017)	% Achieved	Actual	Contract Plan (as of 02/28/2017)	% Achieved	Actual	Contract Plan (as of 02/28/2017)	% Achieved	Actual	Contract Plan (as of 02/28/2017)	% Achieved
(Cumulative, 07/01/16 to 02/28/2017)												
Total Participants Registered	385			468			37			890		
Carried In	124			197			37			358		
New Registrants	261	261	100.00%	271	261	103.83%	--			532	522	101.92%
Exited	147	98	150.00%	253	158	160.13%	24	30	80.00%	424	286	148.25%

Data Source: State CalJOBS System

Legend:

- At less than 80% of the goal
- At or above 80% but below 90%
- At or above 90% but below 100%
- Met or exceeded 100% of the goal

Orange County Development Board
WIOA Young Adult - Enrollments
Performance Report for PY 2016-17
As of February 28, 2017

	LA HABRA - REGION 1 and ISY						OCAPICA - REGION 2			OCAPICA - REGION 3			OCAPICA - REGION 4			OCAPICA - REGION 5		
	<i>Brea, Fullerton, La Habra, Placentia, Yorba Linda</i>						<i>Buena Park, Cypress, La Palma, Los Alamitos, Stanton, Westminster</i>			<i>Costa Mesa, Fountain Valley, Huntington Beach, Seal Beach</i>			<i>Garden Grove, Orange, Villa Park</i>			<i>Irvine, Newport Beach, Tustin</i>		
	In-School			Out-of-School			Out-of-School			Out-of-School			Out-of-School			Out-of-School		
	Actual	Contract Plan as of 2/28/17	% Achieved	Actual	Contract Plan as of 2/28/17	% Achieved	Actual	Contract Plan as of 2/28/17	% Achieved	Actual	Contract Plan as of 2/28/17	% Achieved	Actual	Contract Plan as of 2/28/17	% Achieved	Actual	Contract Plan as of 2/28/17	% Achieved
Grant Term - 07/01/16 to 06/30/17 (Cumulative, 07/01/16 to 2/28/17)	39			65			55			47			80			48		
Carry-In	6			24			23			21			73			17		
New Enrollments	33	72	45.83%	41	45	91.11%	32	30	106.67%	26	30	86.67%	7	5	140.00%	31	37	83.78%
Exits	7	7	100.00%	26	13	200.00%	19	12	158.33%	11	9	122.22%	49	38	128.95%	11	8	137.50%

	OCAPICA - REGION 6			KRA - REGION 7			SADDLEBACK - REGION 8			OCDB TOTAL					
	<i>Lake Forest, Mission Viejo, Rancho Santa Margarita</i>			<i>Aliso Viejo, Laguna Beach, Laguna Hills, Laguna Niguel, Laguna Woods</i>			<i>Dana Point, San Clemente, San Juan Capistrano</i>								
	Out-of-School			Out-of-School			Out-of-School			In-School			Out-of-School		
	Actual	Contract Plan as of 2/28/17	% Achieved	Actual	Contract Plan as of 2/28/17	% Achieved	Actual	Contract Plan as of 2/28/17	% Achieved	Actual	Contract Plan as of 2/28/17	% Achieved	Actual	Contract Plan as of 2/28/17	% Achieved
Grant Term - 07/01/16 to 06/30/17 (Cumulative, 07/01/16 to 2/28/17)	11			8			24			39			338		
Carry-In	0			0			1			6			159		
New Enrollments	11	45	24.44%	8	41	19.51%	23	45	51.11%	33	72	45.83%	179	278	64.39%
Exits	1	0	---	0	0	---	7	1	700.00%	7	5	140.00%	124	69	179.71%

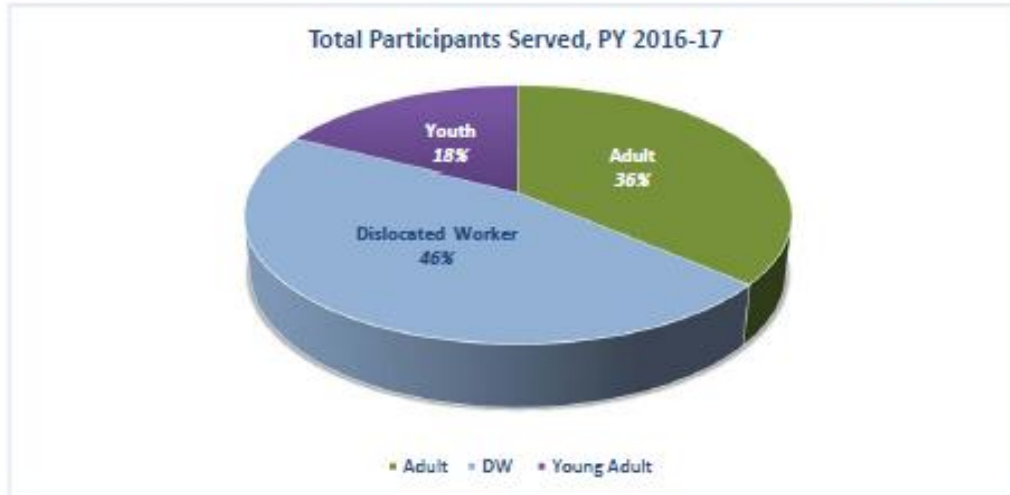
Data Source: State CalJOBS System

Legend:
■ At less than 80% of the goal
■ At or above 80% but below 90%
■ At or above 90% but below 100%
■ Met or exceeded 100% of the goal

**Orange County Development Board
WIOA Adult, Dislocated Worker and Young Adult Programs
Performance Report for PY 2016-17
As of February 28, 2017**

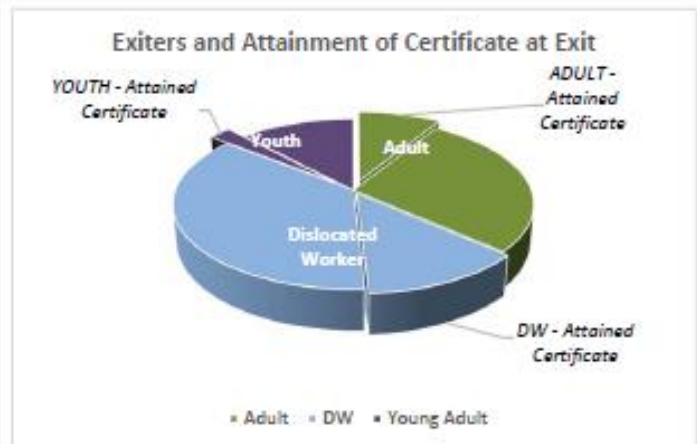
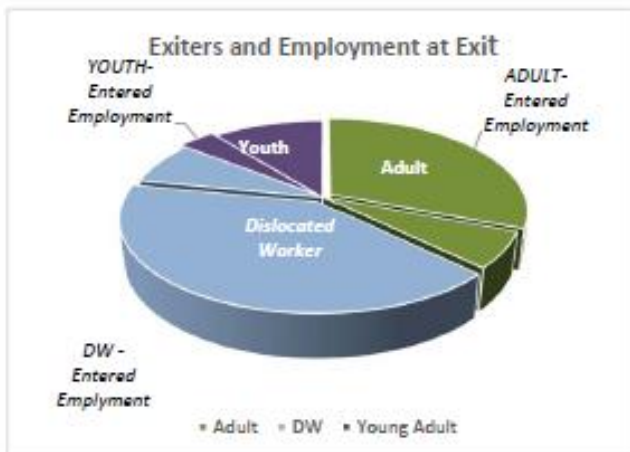
Cumulative, 07/01/16 to 02/28/17

TOTAL PARTICIPANTS SERVED				
	Adult	DW	Young Adult	TOTAL
PY 2016-17	701	890	338	1929
	36%	46%	18%	100%



Cumulative, 07/01/16 to 02/28/17

EXITERS, PY2016-17				
	Adult	DW	Young Adult	TOTAL
Exiters	232	312	91	635
Real time Outcomes:				
Entered Employment	190	266	29	485
%	82%	85%	32%	
Attained Certificate	56	80	15	151
%	24%	26%	16%	



Item #3 – INFORMATION

**PROGRAM FUNDING EXPENDITURE REPORTS
Recommendation Summary
April 13, 2017**

BACKGROUND:

The Service Delivery & Performance Committee routinely reviews provider expenditures to assess overall program expenditures. Expenditure data is presented through February 28, 2017.

RECOMMENDATION(S):

Receive and File

ATTACHMENT(S):

WIOA Expenditure Reports

**Service Delivery & Performance
Annual Expenditure Report FY 2016/17
Through February 28, 2017
WIOA**

By Fund												
	Adult	Dislocated Worker	Youth	Business Services Rapid Response	County General Fund	OC4VETS	SSA	LEAP	SCSEP	VEAP 7	Supervised Population	Total
Budget	\$ 1,915,215.00	\$ 2,773,447.00	\$ 2,768,000.00	\$ 465,204.15	\$ 32,600.00	\$ 433,540.00	\$ 2,187,752.00	\$ 571,163.00	\$ 691,853.00	\$ 11,106.00	\$ 225,000.00	\$ 12,074,880.15
Expenses	\$ 1,332,998.59	\$ 1,823,563.61	\$ 984,330.27	\$ 350,246.02	\$ 5,420.53	\$ 197,105.06	\$ 1,493,469.11	\$ 340,400.23	\$ 454,386.76	\$ 10,693.10	\$ 72,653.91	\$ 7,065,267.19
%	69.60%	65.75%	35.56%	75.29%	16.63%	45.46%	68.27%	59.60%	65.68%	96.28%	32.29%	58.51%

Item #4 – INFORMATION

**UPDATE ON THE ONE-STOP CENTER SYSTEM
Recommendation Summary
April 13, 2017**

BACKGROUND:

Staff will provide an update on the One-Stop Center System.

RECOMMENDATION(S):

Receive and File

ATTACHMENT(S):

None

Item #5 – ACTION

**ONE-STOP CENTER SYSTEM FUNDING RECOMMENDATIONS
Recommendation Summary
April 13, 2017**

BACKGROUND:

The WIA Comprehensive/Satellite One-Stop Centers and Business Services Request for Proposal (RFP) was released on December 4, 2012. FY 2017-18 is the final year of a five year cycle. ProPath, Inc. is the One-Stop Operator and primary service provider. Other providers procured through either the Workforce Services and/or the Employment and Economic Development Services RFPs may also provide ancillary services to support the One-Stop System.

RECOMMENDATION(S):

1. Comprehensive One-Stop Centers and Business Services funding allocations are listed below. All related agreements may be executed at lesser amounts or not executed at all. All funding is considered an “up to” amount.

- a. **Fund ProPath, Inc. \$7,412,292 for Adult, Dislocated Worker, Rapid Response, SCSEP, OC4VETS, Welfare-to-Work and Supervised Population programs.**

Job Seeker Services (Adult & Dislocated Workers)	\$	3,785,409
Business Services (Rapid Response)	\$	350,000
SCSEP	\$	691,853
OC4VETS	\$	433,540
Welfare-to-Work	\$	2,000,940
Supervised Population	\$	150,550
TOTAL	\$	7,412,292

- b. **Fund Orange County Asian Pacific Islander Community Alliance (OCAPICA) \$561,812 for SSA Welfare to Work Programs - Work Experience, Vocational Training and EPP Services.**
 - c. **Fund Working Wardrobes \$265,355 for the Linking to Employment Activities Pre-Release Program (LEAP 2).**
2. Direct staff to determine final FY 2017-18 funding allocations within the parameters outlined in Recommendation #1a-c above as well as divide between North, South, and Affiliate locations.
 3. Without further OCDB approval, staff may shift funds between funding streams to maximize service provision.
 4. If WIOA funds allocated by the State and/or the carry-in from FY 2016-17 is less than or greater than the estimated amounts, authorize staff to adjust allocations based on percentage increases or decreases.

5. Without further OCDB approval, authorize staff to exercise a cost contingency increase not to exceed a total of ten (10) percent of the contract amounts.
6. If negotiations do not yield a contract with a current Provider, authorize staff to negotiate with other fundable providers as procured through the WIA Comprehensive/Satellite One-Stop Centers and Business Services RFP, the Workforce Services RFP and/or the Employment and Economic Development RFP.

ATTACHMENT(S):

None

Item #6 – ACTION

**YOUNG ADULT SERVICES FUNDING RECOMMENDATIONS
Recommendation Summary
April 13, 2017**

BACKGROUND:

The WIOA Young Adult Services Request for Proposal (RFP) was released on January 28, 2016. FY 2017-18 is Year 2 of a four year cycle. Current WIOA Young Adult Providers include City of La Habra, Orange County Asian and Pacific Islander Community Alliance (OCAPICA), KRA Corporation, and Saddleback College.

OSY REGION	AGENCY	TOTAL FUNDING
Region 1 <i>Cities: Brea, Fullerton, La Habra, Placentia, and Yorba Linda (including adjacent unincorporated areas)</i>	City of La Habra	\$284,803
Region 2 <i>Cities: Buena Park, Cypress, La Palma, Los Alamitos, Stanton, and Westminster (including adjacent unincorporated areas)</i>	Orange County Asian and Pacific Islander Community Alliance	\$276,095
Region 3 <i>Cities: Costa Mesa, Fountain Valley, Huntington Beach, and Seal Beach (including adjacent unincorporated areas)</i>	Orange County Asian and Pacific Islander Community Alliance	\$280,186
Region 4 <i>Cities: Garden Grove, Orange, and Villa Park (including adjacent unincorporated areas)</i>	Orange County Asian and Pacific Islander Community Alliance	\$289,536
Region 5 <i>Cities: Irvine, Newport Beach, and Tustin (including adjacent unincorporated areas)</i>	Orange County Asian and Pacific Islander Community Alliance	\$304,960
Region 6 <i>Cities: Lake Forest, Mission Viejo, and Rancho Santa Margarita (including adjacent unincorporated areas)</i>	Orange County Asian and Pacific Islander Community Alliance	\$277,350
Region 7 <i>Cities: Aliso Viejo, Laguna Beach, Laguna Hills, Laguna Niguel, and Laguna Woods (including adjacent unincorporated areas)</i>	KRA Corporation	\$262,187
Region 8 <i>Cities: Dana Point, San Clemente, and San Juan Capistrano (including adjacent unincorporated areas)</i>	Saddleback College	\$293,768

ISY REGION	AGENCY	TOTAL FUNDING
Northern Region <i>Cities: Brea, Buena Park, Costa Mesa, Cypress, Fountain Valley, Fullerton, Garden Grove, Huntington Beach, La Habra, La Palma, Los Alamitos, Orange, Placentia, Seal Beach, Stanton, Tustin, Villa Park, Westminster, and Yorba Linda (including adjacent unincorporated areas)</i>	City of La Habra	\$296,115

PROGRAM	TOTAL FUNDING
OSY	\$2,268,885
ISY	\$296,115
TOTAL	\$2,565,000

RECOMMENDATION(S):

1. Approve funding recommendations (as outlined above). All related agreements may be executed at lesser amounts or not executed at all. All funding is considered an “up to” amount.
2. Direct staff to determine final FY 2017-18 funding allocations within the parameters outlined in Recommendation #1 above.
3. If WIOA funds allocated by the State and/or the carry-in from FY 2016-17 is less than or greater than the estimated amounts, authorize staff to adjust allocations based on percentage increases or decreases.
4. Without further OCDB approval, authorize staff to exercise a cost contingency increase not to exceed a total of ten (10) percent of the contract amounts.
5. If negotiations do not yield a contract with a current Provider, authorize staff to negotiate with other fundable providers as procured through the WIOA Young Adult Career Program RFP, the Workforce Services RFP and/or the Employment and Economic Development RFP.

ATTACHMENT(S):

None

Item #7 – ACTION

WORKFORCE SERVICES FUNDING RECOMMENDATIONS FOR PY 2017-18 Recommendation Summary April 13, 2017

BACKGROUND:

On December 20, 2012, the Orange County Development Board released a Request for Proposals (RFP) for Workforce Services to establish a list of eligible individuals, organizations and municipalities to provide a full range of services related to the Workforce Investment Act programs offered in Orange County. The RFP was advertised on the County's online bidding system. The RFP specified:

1. Respondents had the option to submit a proposal for one specific type of Workforce Service or all Workforce Services.
2. A five-Year Cycle that includes four renewal years. FY 2017-18 represents year five and final year of the cycle.
3. Services will be "project specific" and contracts will be negotiated on an as-needed basis as required for particular project assignment(s), including special grants that are awarded. In some cases, short notice will be required to complete projects, and contractor ability and capacity may determine award and/or project assignment.

The Orange County Development Board approved the Workforce Services RFP Vendor List, and directed Staff to determine and assign projects and associated funds to providers based upon the following factors: a) system needs; b) vendor capacity and demonstrated expertise c) effective utilization of funding; and d) funding availability. The WSRFP vendors has been approved annually since 2013.

Approval of Workforce Services Agreements for a total amount of up to \$5,000,000 annually will allow various Professional and Training Workforce Services related to workforce and economic development activities from July 1, 2017 through June 30, 2018. However, contracts resulting from this RFP are only executed as federal and State or other discretionary funding is made available to the County/OCDB.

RECOMMENDATION(S):

1. Direct Staff to determine and assign projects and associated funds to various approved Workforce Services providers based upon the following factors: a) system needs; b) vendor capacity and demonstrated expertise; and c) funding availability.

ATTACHMENT(S):

Workforce Services Provider List

Workforce Services Provider List

Service Type	Potential Project Budget Based on Funding Availability	Workforce Services Approved Providers
Consultant Services	\$20,000 – \$500,000	Ascend Training Solutions
		Economic Development Results
		Inner Work of Work
		LaunchPad Careers, Inc.
		MPT & Inc. / Mary Ann Pranke
		Orange County Business Council
		Rochelle Daniels
		Tonia Reyes Uranga
		Vital Link
		WestED
One-Stop System Services	\$50,000 - \$1,000,000	California Employers Association
		Goodwill of Orange County
		KML dba New Horizons
		Orange County Asian and Pacific Islander Community Alliance
		Taller San Jose
		Women Helping Women
		Working Wardrobes
Business Services	\$50,000 - \$500,000	California Manufacturing Tec. (CMTC)

		CGR Management Consultants
		Economic Development Results
		California Employers Association
Project Delivery	\$50,000 - \$400,000	Economic Development Results
		Orange County Business Council
		WestED
Special Projects including the Workforce Innovation Fund (WIF)	\$50,000 - \$1,000,000	Ascend Training Solutions
		Brandman University
		KML dba New Horizons
		OC Dept. of Education
		Saddleback College
		Vital Link
		Working Wardrobes